

Health Literacy Community Event

Grant: Budget Overview Sample

Item <i>What item will be purchased?</i>	Description <i>Provide a detailed explanation of the items being purchased.</i>	Expense <i>Include a breakdown of items (quantity, cost per item and total)</i>	Source
Registration Information	Online registration via fit2order.com for up to 75 families; Paper registration materials (Spanish translation available at additional \$50/hour rate)	\$60	Grant
Additional Registration Cost	\$10/family over 75 families		Grant
Event Collateral	Marketing flyers; Parent Handouts; Administrative materials; Event Survey	\$100	Grant
Wellness Tables	All tables include signage and materials: <ul style="list-style-type: none"> • Line Graph (Sharpies/Post-its) • Arts/Crafts (Group Coloring Page; Vegetable-based Tattoos) • Strive for Five (Bracelets) • Healthy Snacks (additional cost - school coordinates) 	\$150	Grant
Certified Fitness Instructors and Staff Support	Four Fitness Instructors; One nutrition presenter; One event coordinator; One event manager	\$250	Grant
Parent Workshop	Cycle 1: Healthy Lunches Cycle 2: Hiding Veggies Cycle 3: What's in Your Kids' Food	\$50	Grant
Event Coordination	Site Visit; Online registration; Internal Marketing Flyers; Fit Coach Coordination; Set up and Breakdown; Event Introduction and Management; Communication with onsite contact	\$240	Grant

Travel	Events with 30 minutes or greater 1-way travel time – additional \$50/hour travel cost		Grant
Total Expenses:			